



## OKC Harvest Garden Educator Job Description

OKC Beautiful is an environmental nonprofit organization dedicated to creating a more sustainable and beautiful Oklahoma City. The OKC Harvest school garden program provides trained garden educators to partner schools. This position presents the opportunity to invest in students' love of environmental stewardship, healthy eating, and nature.

The Garden Educator is a part-time position that offers critical support to teachers and students to ensure that a school can maximize the educational potential of their garden. The Garden Educator leads garden education lessons that incorporate science, nutrition and other topics for children in Pre-K through 4<sup>th</sup> grade.

It is preferred that the candidate have experience with organic gardening practices in Oklahoma and experience working with elementary-aged children. This job is best suited for someone with a passion for gardening and a strong interest in positively impacting the education and health of school children. There is a preference for candidates fluent in both Spanish and English, though not required.

### The Educator:

- Facilitates garden-based lessons using curriculum and lesson plans provided by the Education Director for Kindergarten through 4<sup>th</sup> graders, incorporating environmental science, nutrition education and other academic subjects as they relate to the garden;
- Oversees and coordinates students' hands-on experiences in the garden (planting, tending, harvesting, etc.);
- Builds capacity within the school by teaching these lessons in coordination with classroom teachers, and by modeling outdoor classroom management techniques;
- Works with Education Director to coordinate volunteer efforts and to ensure the garden has all needed supplies;
- Manages the maintenance of the garden sites, to include preparation of soil, planting and harvesting, watering, weeding, and other tasks necessary to maintain a productive, organic garden year-round.

### Job Responsibilities:

- Facilitate an approximate total of 20 lessons per month from August through May, as well as potential outreach and volunteer events at the garden. Lesson schedules may vary from week to week, and flexibility is required;
- Maintain the school garden, plan and prepare for garden work activities, manage planting schedule, and ensure availability of necessary materials, with input from the Education Director;
- Maintain the school garden through weekly maintenance efforts;
- Execute assessments each semester to measure student growth, program impact and teacher feedback;
- Provide photos and content to Marketing and Education directors for social media posts.
- Occasionally attend school-wide staff meetings;
- Work with the Education Director to coordinate community garden events to bring students, families, teachers and community members together.

### Other Requirements:

- Ability to bend, kneel, and lift up to 50 lbs.
- Ability to work in outdoor conditions year-round.
- Reliable transportation and valid drivers license.
- Must be able to pass a criminal background check.
- Bilingual proficiency in English and Spanish preferred.

### Details:

- \$17.50/hour w-2 type position – working for OKC Beautiful.
- Duration: Part-time, year round, 10 hours per week. Contract will end July 31, 2025, with option to extend to the next school year(s).
- Location(s): (We are hiring for two school sites. You will only be assigned one of the following).
  - o Esperanza Elementary, Oklahoma City
  - o Bodine Elementary, Oklahoma City

Please contact Kasey Meek, Education Director, with questions at [kasey@okcbeautiful.com](mailto:kasey@okcbeautiful.com). Interested candidates may apply online and submit a resume at [www.okcbeautiful.com/jobs](http://www.okcbeautiful.com/jobs).